



West Bengal State Electricity Distribution Company Ltd.

Office of the Divisional Engineer (Electrical)

Mini Micro Hydel Division

2nd floor, Administrative Building,

Near Kurseong Municipality Office, Dowhill Road,

P. O. Kurseong, Dist. Darjeeling, W.B., Pin-734203

Email id: de.mmhd@wbasedcl.in

Mobile: +91-9332788634

Memo. No.: DE(E)/MMHD/TENDER/EM/

Date: .05.2026

To

TENDER NOTICE NO.: DE(E)/MMHD/EM/2026-27/04

Dated:20.05.2026

The Divisional Engineer (Elect), Mini Micro Hydel Division, WBSEDCL, 2nd Floor, Administrative Building, Near Kurseong Municipality Office, Dowhill Road, Kurseong-734203, Dist. Darjeeling (West Bengal) for and on behalf of WBSEDCL invites sealed tenders from the reputed, experienced and financially sound Indian firms for the work of **“Supply & Delivery of various types of Electro-mechanical spare materials for smooth generation in upcoming monsoon season for(05) nos. of Hydel Power Station under Mini Micro Hydel Division, WBSEDCL, Kurseong”**.

Sl. No.	Description of Work	Time of completion of the job
1	Supply & Delivery of various types of Electro-mechanical spare materials for smooth generation in upcoming monsoon season for(05) nos. of Hydel Power Station under Mini Micro Hydel Division, WBSEDCL, Kurseong as per the schedule of work in ANNEXURE-A.	30 (Thirty) Days

Instruction to Bidder:

- Rate should be quoted both in words and in figures including delivery/transportation charges but excluding GST.
- GST as applicable will be paid extra. HSN Code to be mentioned if required.
- The rate should be quoted shall be firm and net. No price escalation or revision of rates shall be considered during the period except the charges, if any in the taxes & duties.
- Reference of Tender Notice with due date of opening should be super scribed in the envelope supported with Trade license, Valid GST registration certificate, Pan card, Professional tax registration certificate and payment challan.
- The Bid shall remain valid for a period of 180 (One Hundred & Eighty) days from the date of opening of bid. Issuance of bid documents will not be constructed to mean that such bidders are automatically considered qualified.

- Tender documents will not be issued/ received by post. Physical collection and submission of tender documents mandatory. Tender send by post will be rejected.
- All pages of the tender document must be signed with company's seal by the tenderer.
- Any corrections in the tender should be signed by the tenderer before submission of the tender. Canvassing in correction with tenders is strictly prohibited and the tenderer who resort to canvassing, will be liable for rejection.
- The intending tenderers are to submit the sealed tender papers in the specified tender box at the Office of the Divisional Engineer (E), Mini Micro Hydel Division, WBSEDCL.
- Tenders received after due date and time shall not be entertained under any circumstances.
- The WBSEDCL may at its discretion ask any bidder to produce the detailed price analysis for the quoted rate.
- Intending bidders may visit the site giving prior intimation to the office before submission of tender.
- The tenderer will have to quote their rates in figure as well as in words strictly in the format furnished in the tender documents. If there is discrepancy in figure and word the amount stated in word shall prevail.
- The tender by a partnership firm must be furnished with full names of all partners and be signed with partnership name, followed by the signature(s), designation(s) of the authorized partner(s) or other authorized representative(s).
- The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever.
- Any other details may be collected from the Asst Engineer (E), Office of the Divisional Engineer (E), Mini Micro Hydel Division, WBSEDCL, Kurseong Mob No. 9332788638.

Schedule for key information of this tender:

i)	Place for issuance and submission of Tender Document and opening of bid document.	O/o the Divisional Engineer (E) Mini Micro Hydel Division Administrative Building, 2 nd floor WBSEDCL 2 nd floor Kurseong-734203
ii)	Date & Time for receipt of application with required documents for issue of Tender Paper.	From 11:00 Hrs. of 21 st May 2026 to 16:00 Hrs. of 22 nd June 2026 (Except Saturday, Sunday & Holiday)
iii)	Last date and time for submission of bid document	Up to 16:00 Hrs. of 25 th June, 2026
iv)	Date and time for opening of bid in presence of Bidder	At 11:00 Hrs. of 29 th June, 2026

Enclo:

1. Terms & Condition
2. Schedule of work (Annexure-A)

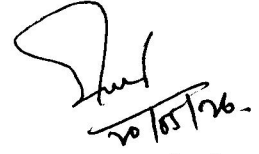

20/05/26

(S.J. Dukpa)
Divisional Engineer (Elect.)
MMHD, WBSEDCL, Kurseong.

Terms & Conditions: -

1. **Scope of Work:** "Supply & Delivery of various types of Electro-mechanical spare materials for smooth generation in upcoming monsoon season for (05) nos. of Hydel Power Station under Mini Micro Hydel Division, WBSEDCL, Kurseong in Annexure -A
2. **Price:** The price should be net and firm inclusive of all incidental charges. The provision of taxes & duties, if any, shall be governed by prevailing Govt. rules. Indicate the SAC/ HSN Code as applicable in the tender document.
3. **Completion period:** The work has to be completed within 30(Thirty) days from the date of issuance of order
4. **Guarantee Period:** The entire items shall have to be guaranteed for a period of one year or as provided by the manufacturer from the date of completion of work.
5. **Quality:** The items supplied should be of high quality. If found beyond specification the same has to be replaced immediately.
6. **Evaluation and Comparison of Bids:** Bid shall be evaluated on basis of total price for the entire scope of work covered under this bid document. Evaluation bid price of all bidders shall be compared among themselves to determine the lowest evaluated bid and as a result of this comparison the lowest bid will be selected for award of contract.
7. **Liquidated Damages:** Supply and delivery (physical delivery of Items / Materials at the place of delivery in accordance with the Delivery Instruction)/ erection/ construction of the Equipment / Materials as well as execution of the entire work should be as per the delivery schedule / schedule of completion of work. If the Equipment/ Materials/ erection/ construction are not delivered / work is not completed within stipulated period as per schedule, WBSEDCL reserves the right to repudiated the Order (LOA). But the Purchaser may, at his discretion, extend the delivery schedule/ execution schedule subject to imposition of liquidated damages at half percent (0.143%) of the Contract price for per day of delay or part thereof for first 10 (ten) weeks subjected to a maximum of 10% of the contract price / Order value and accept the delivery work of all mentioned items beyond the stipulated period. Liquidated damages, if any, shall be recovered from your bill.
8. **Payment:** 100% payment along with taxes and duties will be made after successful delivery of all items and against submission of your GST prescribed invoice in triplicate. The payment will be made through bank transfer.
9. **Statutory Deduction:** WBSEDCL shall deduct all the statutory taxes i.e. income tax, work contract tax, as applicable at source from the Invoice in accordance with the provision of statutory obligation as applicable.
10. **Extension of time:** An extension of time without imposition of penalty, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the supplier. Such extension may only be granted on the basis of application to be submitted within the schedule date of completion by the contractor who has to establish that the extension of time required by him is not due to his fault.
11. **Safety Rules:** All the safety rules required for the works shall have to followed strictly.
12. **Jurisdiction:** Any dispute arising with the department and the agency will be dealt exclusively within the jurisdiction of Courts of Darjeeling/ Jalpaiguri District or Kolkata High Court.
13. **Labour rules:** All labour related work directly or indirectly, the agency should follow according to the provision.
14. **Controlling Officer:** The Divisional Engineer (E), MMHD, WBSEDCL.
15. **Supervising Officer:** The Asst. Engineer (E), MMHD, WBSEDCL.
16. **Paying Officer:** The Assistant Manager (F&A), MMHD, WBSEDCL.

17. Consignee Officer: Assistant Engineer (U)/Store in-charge, MMHD, WBSEDCL



(S.J. Dukpa)

Divisional Engineer (Elect.)
MMHD, WBSEDCL, Kurseong

ANNEXURE-A

Registered Office : "Vidyut Bhavan", Bidhannagar, Block-DJ, Sector-II, Kolkata-700091 CIN No. U40109WB2007SGC113473
Website : www.wbsecl.in


WBSEDCL

SCHEDULE OF WORK

Supply & Delivery of various types of Electro-mechanical spare materials for smooth generation in upcoming monsoon season for(05) nos. of Hydel Power Station under Mini Micro Hydel Division, WBSEDCL, Kurseong.

Sl. No.	Name of items	Qty	Unit	Rate	Amount
1	32A Change Over Switch Make: Hager, Siemens, Havells or Reputed make.	02	Nos.		
2	63A Change Over Switch Make: Hager, Siemens, Havells or Reputed make.	02	Nos.		
3	Analog type hand driven Waco megger 2500V.	01	Nos		
4	Self Threred Screw Make: HP (SDHP), Stonex, Patta, Ejot or Reputed make.	200	Nos.		
5	Star Headed Bit for tightening the screws Make: B.K.Jagan and Co., HP, SHGM or Reputed make.	02	Nos.		
6	4mm Drill Bit Bosch HSS-G	10	Nos.		
7	Tap set 5mm Make: Totem, Miranda, Ruko or Reputed make.	03	Set		
8	Screw 5mm Make: Stonex Screws, Super Screws, Zenith Industries, Akshar Trader or Reputed make.	200	Nos.		
9	Barrel Rotary Pump Make: Groz, Durelo, Eastman, Rotopower or Reputed make.	02	Nos.		
10	Tap Handle Make: Jaquar, Grohe, Kohler or Reputed make.	01	Nos.		
11	Allen Wrench Set Make: Taparia, Bosch, Stanley or Reputed make.	01	Set		
12	Foldable Ladder 14' Make: Bathla, Plantex, Bonkaso, Bigapple or Reputed make.	05	Nos.		
13	Cooling Valve 20mm(GM Glove Valve) Make: Bosch or Reputed make.	08	Nos.		
TOTAL					
GST @ 18%					
Total Amount including GST					

Amount in words:


 Assistant Engineer (Elect.)
 Mini Micro Hydel Division
 WBSEDCL, Kurseong

SIGNATURE OF THE TENDERER WITH SEAL